

# City of Portsmouth MEMBERS' INFORMATION SERVICE

**NO 3**

**DATE: FRIDAY 19 JANUARY 2018**

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

## **Part 1 - Decisions by the Cabinet**

**The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on the date shown in the item.**

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

	<b>WARD</b>	<b>DECISION</b>	<b>OFFICER CONTACT</b>
1		<b>Cabinet Member for Education Decision Meeting - 15 January</b>  The Cabinet Member has made the following decisions:-	Lisa Gallacher Local Democracy Officer Tel: 9283 4056

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p><b>School Funding Arrangements for 2018/19</b></p> <p>DECISIONS:</p> <p>The Cabinet Member:</p> <ol style="list-style-type: none"> <li>a. Following late publication of revised pupil data invited Schools Forum to indicate whether they wish to: <ol style="list-style-type: none"> <li>i. Increase the primary IDACI Bands E and F factors by an amount to be determined, thus moving the Portsmouth funding formula towards the National Funding Formula.</li> <li>ii. Increase the primary free school meals factor by an amount to be determined, thus increasing funding available to deprived schools which is contrary to the National Funding Formula.</li> <li>iii. Increase the growth fund by £59,400 from £342,600 to £402,000, providing greater flexibility to support in-year growth to mainstream schools who meet the growth fund criteria but who have not been identified at the time of setting the budget. *</li> </ol> </li> <li>b. Approved the determination of the 2018-19 schools budget (including the individual schools budgets) shown at Appendix 1, together with the supporting explanations contained within this report.</li> <li>c. Approved the 2018-19 Element 3 Top-up rates for the Resourced Units and Alternative Provision settings as set out in Appendix 5.</li> <li>d. Approved the decision that any carry-forward balances from 2017-18 be used to assist with the continued introduction of the funding reform changes and fund any potential financial pressures arising during 2018-19.</li> <li>e. Approved the local funding arrangements in respect of the 2, 3 and 4 year old early years provision for 2018-19; which will comply with the requirements of both the regulations and the operational guide.</li> </ol> <p style="text-align: right;">/Cont'd ...</p>	<p>Beverley Pennekett Interim Finance Manager Tel: 9283 4507</p>

	WARD	DECISION	OFFICER CONTACT
	All Wards	<p>f. Noted the submission of the disapplication request to the DfE with regards to the University Technical College, as set out in paragraph 6.13.</p> <p>g. Noted the de-delegated unit values for 2018-19 as shown at Appendix 3.</p> <p><i>* Note - a special decision meeting will be arranged in relation to a) i, ii and iii above following the Schools Forum meeting on Wednesday 17 January 2018.</i></p> <p><b>Change to the age range of Willows Centre for Children</b></p> <p>DECISION:</p> <p>The Cabinet Member authorised the Director of Children, Families and Education to proceed to the representation stage of the statutory process by publishing proposals to change the age range of Willow Centre for Children School and Nursery to 2-7 years.</p> <p><b>NB Call-in date - Wednesday 24 January</b></p>	<p>Caroline Corcoran Head of Sufficiency, Participation and Resources Tel: 9284 1352</p>

## **Part 2 - Proposals from Managers for Implementation**

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to [democratic@portsmouthcc.gov.uk](mailto:democratic@portsmouthcc.gov.uk) and must be received by not later than 5 pm on Friday 26 January 2018.**

**An email or handwritten letter will suffice.**

If you want to know more about a proposal, please contact the Officer indicated.

### **PORTFOLIO: PLANNING, REGENERATION & ECONOMIC DEVELOPMENT**

**FRIDAY 19 JANUARY 2018**

	<b>WARD</b>	<b>SUBJECT AND PROPOSAL</b>	<b>OFFICER CONTACT</b>
<b>2</b>	<b>Hilsea</b>	<p><b>Community Infrastructure Levy (CIL) - Neighbourhood spend at Victory Bowls Club</b></p> <p>Following a request from Victory Bowls Association for funding towards replacement roofing and after consultation with and approval of the ward members, the sum of <b>£6,000</b> from the Hilsea Ward neighbourhood CIL total is to be allocated.</p> <p>Victory Bowls Association is a not-for-profit organisation occupying Council-owned premises. Approximately half of the overall cost is to be funded by Sport England.</p>	<p>Claire Upton-Brown, Assistant Director, Culture &amp; City Development Tel: 9283 4299</p>

## PLANNING APPLICATIONS TO BE DETERMINED BY CITY DEVELOPMENT MANAGER

The City Development Manager will exercise her powers to determine the following applications in accordance with the proposed decision for each application unless a Councillor requests the application be referred for decision to Committee.

Your request should be made to the **Assistant Director of Culture & City Development** by telephoning **the validation team (023 9283 4826 or 023 9283 4339 answerphone)** and must be received not later than **5pm on Friday 26 January 2018**. You can also make contact by letter or by e-mail to [planningreps@portsmouthcc.gov.uk](mailto:planningreps@portsmouthcc.gov.uk). If you wish to know more about a particular application, please contact the Case Officer indicated.

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
3	17/01955/ PLAREG  Cosham	<b>3 Bryson Road Portsmouth PO6 3NU</b>  Retrospective application for construction of single storey rear conservatory	One representation has been received from a neighbouring resident raising objection on the grounds of: (a) overlooking; (b) guttering does not include down-pipes; (c) electrics/plumbing not certified.  The only glazed elevation would face into the rear garden and the conservatory is not, therefore, considered to give rise to any significant overlooking/loss of privacy to the neighbouring occupiers. The submitted drawings have been amended to show downpipes as part of the rainwater goods for the conservatory and details of electrics/plumbing do not stand for consideration as part of the planning application.	Katherine Alger  Tel: 023 9284 1470  <b>Conditional Permission</b>
4	17/01959/FUL  St Jude	<b>20 Wisborough Road Southsea PO5 2RE</b>  Change of use from house in multiple occupation (Class C4) to purposes falling within Class C4 (house in multiple occupation) or Class C3 (dwellinghouse)	One representation has been received raising objection on the grounds of: (a) noise and disturbance; (b) anti-social behaviour; (c) increased rubbish; (d) lack of sleep.  Permission is sought for the use of the property for purposes falling within Class C3 (dwellinghouse) or Class C4 (house in multiple occupation) (HMO), to enable the applicant the flexibility to change freely between the two use classes. The applicant has provided evidence in the form of a Statutory Declaration and other statements, to demonstrate that the property was in use as a HMO prior to the 1st November 2011 and has continued to be used as such until present.  <p style="text-align: right;">/Cont'd ...</p>	Niall McAteer  Tel: 023 9268 8882  <b>Conditional Permission</b>

Item No	Application No Ward	Location Description of Development	Planning Officer's Comments	Case Officer Proposed Decision
5	17/02114/HOU  Central Southsea	<b>89 Francis Avenue Southsea PO4 0EP</b>  Construction of single storey rear extension	<p>This evidence has been corroborated against records held by Portsmouth City Council such as Council Tax and Licensing records which are consistent with the applicant claims.</p> <p>With regard to the point of objection, as the property is already considered to be a C4 HMO, granting planning permission would not increase the density of HMOs in the surrounding area. Matters relating to the behaviour of tenants can be addressed through the Private Sector Housing and Environmental Health Departments respectively.</p> <p>One representation has been received raising objection on the grounds of:</p> <ul style="list-style-type: none"> <li>(a) inaccurate drawings;</li> <li>(b) extension not constructed according to plans;</li> <li>(c) cannot be classed as an orangery;</li> <li>(d) not in keeping with surrounding area;</li> <li>(e) no measurements provided;</li> <li>(f) overpowering.</li> </ul> <p>The submitted drawings reflect the extension as-built and drawn to a recognised scale. This application has been submitted to regularise the situation since the extension was not constructed in accordance with the originally approved drawings in a previous application (ref 17/01123/HOU) and was built larger than the permitted scheme.</p> <p>The proposal is considered to be a single-storey rear extension (rather than an orangery) due to brick walls/solid roof construction. The description has therefore since been amended.</p> <p>The extension is large in scale, however, it has the same appearance as the permitted scheme with an increased depth by 1.7m and height by 1.1m but is still considered appropriate to the existing terrace house and its surroundings.</p>	<p>Katherine Alger</p> <p>Tel: 023 9284 1470</p> <p><b>Conditional Permission</b></p>

## Part 3 - Information and News Items

FRIDAY 19 JANUARY 2018

	WARD		OFFICER CONTACT
6		<p><b>Cabinet Member for Housing's Decision Meeting - Tuesday, 23 January 2018 at 5.00 pm in the Executive Meeting Room - The Guildhall, Floor 3</b></p> <p>Councillor Jennie Brent will be considering the following items:</p> <ul style="list-style-type: none"> <li>• Mobility Scooter Storage Policy</li> <li>• Pets Policy at Wingfield Street (Nos. 1-71 odds)</li> <li>• Council Housing Budget 2018/19 (including rents, fees and charges)</li> </ul>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>
7		<p><b>Governance &amp; Audit &amp; Standards (Assessment) Sub-Committee</b></p> <p>The assessment sub-committee will meet on Wednesday 24 January at 10am in the Executive Meeting Room, The Guildhall, Portsmouth to consider a Code of Conduct complaint against two members.</p>	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
8		<p><b>The Cabinet Member for Environment &amp; Community Safety's Decision Meeting - Wednesday 24 January at 5pm in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>Councillor Robert New will consider the following item:</p> <ul style="list-style-type: none"> <li>• Creation of a shared emergency preparedness, resilience and response service for Portsmouth City Council and Southampton City Council.</li> </ul>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
9		<p><b>Cabinet Member for Traffic &amp; Transportation's Decision Meeting - Thursday 25 January at 4pm in the Executive Meeting Room, Third Floor of the Guildhall</b></p> <p>Councillor Simon Bosher will be considering the following reports:</p> <ul style="list-style-type: none"> <li>• Community Transport Review (Information Report)</li> <li>• KC West Southsea - Reducing the free parking within residents' parking bays (TRO 108/2017)</li> <li>• Elkstone Road Traffic Calming - Results of Public Consultation</li> <li>• Slingsby Close - Double yellow lines (TRO 115b/2017)</li> </ul>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p>

	WARD		OFFICER CONTACT
10		<p><b>Cabinet Member for Culture, Leisure and Sport - Friday 26 January 2018 at 9am in the Executive Meeting Room, Third Floor, Guildhall</b></p> <p>Councillor Linda Symes will be considering the following reports:</p> <ul style="list-style-type: none"> <li>• Bandstand 2017 Evaluation Report &amp; 2018 proposals</li> <li>• Revenue Grants 2018-19</li> </ul>	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
11		<p><b>Licensing Sub Committee - Monday 29 January 2018 at 10am in the Executive Meeting Room, third floor, the Guildhall</b></p> <p>Licensing Act 2003 - Application for a variation of a premises licence - Huis, 62 Elm Grove, Southsea PO5 1JG.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>
12	Fratton	<p><b>63 Cornwall Road PO1 5AR</b> <b>Appeal Ref: 17/00682/HOU</b> <b>Appeal Decision: Dismissed</b> <b>Appeal Decision Date: 12<sup>th</sup> January 2018</b></p> <p>An appeal was lodged against the refusal of planning permission for Construction of dormers to side roofslope.</p> <p>This appeal was dealt with by the Householder Appeal Service (HAS) and the Inspector decided to dismiss the appeal.</p>	<p>Katherine Alger Planning Services Tel: 9283 4875</p>
13	Nelson	<p><b>120 London Road PO2 0NB</b> <b>Appeal Ref: 17/00338/FUL</b> <b>Appeal Lodge Date: 30<sup>th</sup> October 2017</b> <b>Appeal Start Date: 11<sup>th</sup> January 2018</b></p> <p>An appeal has been lodged against the refusal of planning permission for Conversion of part of ground floor to create 2 no. 1 bed self-contained flats and an enlargement to the cycle storage area, with external alterations to include installation of new windows and doors.</p> <p>This appeal will be with by the written representation procedure.</p>	<p>Alison Pinkney Planning Services Tel: 9283 4305</p>



	WARD		OFFICER CONTACT
14	Central Southsea	<p><b>103 Manners Road PO4 0BD</b>  <b>Appeal Ref: 17/00178/FUL</b>  <b>Appeal Lodge Date: 20<sup>th</sup> October 2017</b>  <b>Appeal Start Date: 11<sup>th</sup> January 2018</b></p> <p>An appeal has been lodged against the refusal of planning permission for Change of use from Class C4 (house in multiple occupation) to house in multiple occupation for seven persons (Sui Generis).</p> <p>This appeal will be dealt with by the written representation procedure.</p>	<p>Gary Christie            Planning Services            Tel: 9268 8592</p>
15	Nelson	<p><b>167-169 London Road PO2 9AE</b>  <b>Appeal Ref: 17/00111/FUL</b>  <b>Appeal Lodge Date: 11<sup>th</sup> July 2017</b>  <b>Appeal Start Date: 11<sup>th</sup> January 2018</b></p> <p>An appeal has been lodged against the refusal of planning permission for Conversion of ground floor retail unit to provide 2no. 2 bed dwellings and 1no. 1 bed dwelling with external alterations to include removal of canopy and replacing shopfront with new windows and doors (re-submission of 16/01049/FUL).</p> <p>This appeal will be dealt with by the written representation procedure.</p>	<p>Gary Christie            Planning Services            Tel: 9268 8592</p>
16	St Jude	<p><b>36 Campbell Road PO5 1RW</b>  <b>Appeal Ref: 17/00996/FUL</b>  <b>Appeal Lodge Date: 3<sup>rd</sup> October 2017</b>  <b>Appeal Start Date: 11<sup>th</sup> January 2018</b></p> <p>An appeal has been lodged against the non-determination for Conversion of two 6 person HMO's to form one 9 person HMO.</p> <p>This appeal will be dealt with by the written representation procedure.</p>	<p>(Case officer            previously Nicholas            Smith)</p> <p>Planning Services            Tel: 9283 4875            (Appeal Officer no.)</p>

	WARD		OFFICER CONTACT
17	Fratton	<p><b>Fratton Big Local - Kingston Recreation Ground play area improvements</b></p> <p>An MIS item published on 22 September informed Members of the Kingston Recreation Ground play area improvements, that were being delivered by PCC on behalf of Fratton Big Local. The cost of the works were estimated to be £277,000 to be fully funded by external contributions.</p> <p>Since project award, additional soil remediation works have been identified that will need to be undertaken as part of the scheme. The revised project cost for the tendered works is £310,000, with an additional £8,400 in ground survey and procurement fees. These additional costs have been fully funded by Fratton Big Local. The project works started on site 8 January 2018.</p>	<p>Adrian Rozier Parks Service Tel: 9283 4686</p>
18		<p><b>Southsea Coastal Scheme: Next phase of public consultation</b></p> <p>The team delivering Southsea's new sea defences will be carrying out further consultation across the city in February &amp; March on their emerging designs, with illustrations, diagrams and animations of the scheme available to view. They will also be asking the public for their opinion on how some of the seafront roads could be used in the future, and how the new defences could look near South Parade Pier. They will also be shown some of the potential improvements to the seafront area that the scheme could unlock in the future.</p> <p>The events will be held at:</p> <ul style="list-style-type: none"> <li>• Canoe Lake Tennis Pavilion: 23 February, 1pm-7pm and 24 February, 11am-4pm</li> <li>• Fratton Community Centre: 28 February, 1pm-7pm</li> <li>• Royal Naval Club &amp; Royal Albert Yacht Club: 1 March, 1pm-7pm</li> <li>• Cosham Community Centre: 6 March, 3pm-7pm</li> <li>• Eastney Community Centre: 7 March, 1pm-7pm</li> <li>• Aspex Gallery: 9 March, 1pm-7pm</li> <li>• St Jude's Church: 14 March, 1pm-7pm</li> </ul> <p>In advance of these events, Councillors will be invited to a briefing in the week commencing 12 February, dates and times will be confirmed in next week's MIS update.</p>	<p>Gareth Colwell Communications and Engagement Officer (Major Projects) Tel: 9283 4284</p>

## LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section, Telephone number: 023 9283 4607 or email: [Licensing@portsmouthcc.gov.uk](mailto:Licensing@portsmouthcc.gov.uk).

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
19	Central Southsea	18/00292/ LAPREM 18/00467/ SEXEST	Elegance 149 Albert Road Southsea PO4 0JW	Application for premises licence and Sex Establishment Venue: Sale of alcohol, Monday to Sunday from 21:00 until 03:30, regulated entertainment, Monday to Sunday from 21:00 until 04:00, late night refreshment, Monday to Sunday from 23:00 until 04:00	12 February 2018
20	Copnor	18/00426/ LAPREM	Cheers Bro Trading Company 12 Enterprise Centre Quartremaine Road Portsmouth PO3 5QT	<b>Application for Premises Licence:</b> Sale of alcohol, Monday to Saturday from 08:00 until 18:00	13 February 2018